

Rachael R. Robinson

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Education

- **Wingate University**, Wingate, NC Expected May 2019
- Bachelor of Science, Communication-Journalism GPA: **3.2**
- Caldwell Career Center Middle College, Hudson, NC May 2015

Radio Experience

- **Foothills Radio Group**, Lenoir, NC June 2013 – present
- News Director June 2018 – present
 - Create a one-minute newscast based on top news stories in the area
 - Follow breaking news and report online
 - Share national and local news on station Facebook pages.
- Part time Office Assistant June 2014 - present
 - Greet guests in person and on the phone
 - Distribute prizes to contest winners
 - Send over \$200 per month in invoices to advertisers
 - Write commercial content for 2-3 commercials per week
 - Attend promotional events with other staff members
- Summer Intern June 2013 – June 2014
 - Learned the process of board operations and observed shows
 - Assisted in writing content for disc jockeys
 - Assisted in writing 2-3 commercials per week
 - Mock voicetracking to gain experience of solo on air shift

Additional Work Experience

- Editor of The Weekly Triangle (Wingate University Student Newspaper) 2018 - Present
- SkillsUSA North Carolina Leadership Team Member 2016 – present
 - Promoted to Leadership Team from State Officer
 - Train new state officers on how to be effective officer and to mentor students
 - Manage planning process for state conference with over 2,000 attendees
 - Work with a team to plan and execute the Leadership Workshop
- Rivers Edge Marina Part Time Summer Worker Summer 2016
- Student Worker at Wingate University Registrar's Office 2016- Present

Technical Skills

- Certified in Microsoft Word, PowerPoint, Excel 2010
- Trained in Adobe Photoshop, Adobe Audition, and Final Cut Pro